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## EMPLOYMENT APPLICATION

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Zip/Postal Code: \_\_\_\_\_

SS Number: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Positions Applied For: \_\_\_\_\_

Salary Desired: \_\_\_\_\_

Desired Employment:            Full Time            Part Time            Full or Part Time

When are you available to begin work? : \_\_\_\_\_

**Continued on Next Page**

## Education

| Type of School                      | School Name and Mailing Address | Years Completed | Major/Degree |
|-------------------------------------|---------------------------------|-----------------|--------------|
| High School                         |                                 |                 |              |
| College/Business<br>or Trade School |                                 |                 |              |
| Professional<br>School              |                                 |                 |              |
| Other                               |                                 |                 |              |

Have you ever been convicted of a crime?            Yes            No

If yes, please explain: \_\_\_\_\_

Do you have a drivers license?            Yes            No

State of Issue: \_\_\_\_\_

Have you had any violations in the past 3 years?            Yes            No

How many? \_\_\_\_\_

## Previous Employment (List Up to 3)

1.

Name of Employer: \_\_\_\_\_

Name of Last Supervisor: \_\_\_\_\_

Dates of Employment:    From: \_\_\_\_\_    To: \_\_\_\_\_

Salary:                            From: \_\_\_\_\_    To: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Last Job Title: \_\_\_\_\_

Continued on Next Page

**Reason for Leaving:**

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**List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:**

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**May we contact this employer?**                      Yes                      No

**2.**

**Name of Employer:** \_\_\_\_\_

**Name of Last Supervisor:** \_\_\_\_\_

**Dates of Employment:**    **From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Salary:**                                      **From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Complete Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Last Job Title:** \_\_\_\_\_

**Reason for Leaving:**

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**List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:**

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**May we contact this employer?**                      Yes                      No

**Continued on Next Page**

**3.**

Name of Employer: \_\_\_\_\_

Name of Last Supervisor: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Salary: From: \_\_\_\_\_ To: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Last Job Title: \_\_\_\_\_

Reason for Leaving:  
\_\_\_\_\_

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

May we contact this employer?      Yes      No

Basic Skills: \_\_\_\_\_

Welding Skills: \_\_\_\_\_

Computer:              Windows              Mac              Both

Applications: \_\_\_\_\_

Other Skills: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please list 2 references other than relatives and previous employers:**

|                  | <b>Reference 1</b> | <b>Reference 2</b> |
|------------------|--------------------|--------------------|
| <b>Name</b>      |                    |                    |
| <b>Position</b>  |                    |                    |
| <b>Company</b>   |                    |                    |
| <b>Telephone</b> |                    |                    |

**Use this space to add any additional information necessary to describe your full qualifications regarding the position for which you are applying:**

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